

**REGULAR SESSION OF THE
COMMISSIONERS COURT OF VAN ZANDT COUNTY
9:00 A.M., WEDNESDAY OCTOBER 22, 2025**

The Commissioners' Court of Van Zandt County met at the above-named date and time in the County Courtroom in the Van Zandt County Courthouse in Canton, Texas. The members present were County Judge Andy Reese, Commissioner Pct. 1 Mitch Curtis, Commissioner Pct. 2 Cliff Williams, and Commissioner Pct. 3 Bobby Phillips. Notice was given by posting in compliance with Section 551.041 of the Government Code on all the following before the Court for consideration:

CALL TO ORDER AND ANNOUNCE QUORUM. 9:04 A.M. Commissioner Brandon Barton is absent due to being at a conference.

GENERAL ANNOUNCEMENTS. Commissioner Cliff Williams announced resignation for the end of the month for Mrs. Lesia Risse. Thanked her for her service. Judge Andy Reese announced early voting is underway at three locations Wills Point Community Center, Canton Library and Van Movie House. Hours are 8-5 this week and next week hours are Monday-Wednesday 8-5 Thursday and Friday 7-7.

PUBLIC COMMENTS (on Agenda items only). None.

DISCUSS AND CONSIDER RECOMMENDATION FROM VAN ZANDT FIRE MARSHAL TO IMPLEMENT A COUNTY WIDE BURN BAN AND AUTHORIZE VAN ZANDT FIRE MARSHAL TO RESCIND BURN BAN UPON IMPROVED CONDITIONS. Mr. Andrew Rapp spoke from the Fire Marshal's Office. Motion to approve by Commissioner Cliff Williams and second by Commissioner Mitch Curtis. Commissioner Bobby Phillips abstained, County Judge Andy Reese voted to approve. Motion passes.

PUBLIC HEARING on Assignment of Private Activity Bond authority to Texas Department of Housing and Community Affairs in conjunction with the East Texas Housing Finance corporation. 9:11 A.M. Andrew Prihoda, Judge Anderson and Scott Fletcher spoke. Board member Mrs. Cindy Malouf spoke. Closed at 9:53 A.M.

DISCUSS AND CONSIDER RESOLUTION APPROVING THE ASSIGNMENT OF PRIVATE ACTIVITY BOND AUTHORITY TO TEXAS DEPARTMENT OF HOUSING AND COMMUNITY AFFAIRS IN CONJUNCTION WITH THE EAST TEXAS HOUSING FINANCE CORPORATION. Motion to approve Resolution contingent Van Zandt County having a member on the Executive Committee and financial clarity for past 5 years by Commissioner Cliff Williams and second by Commissioner Mitch Curtis. All voted in favor.

DISCUSS AND CONSIDER AUTHORIZING THE COUNTY JUDGE TO SIGN AMENDMENT #1 OF MEMO OF UNDERSTANDING FOR TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM CONTRACT NO. CDV23-0273 REGARDING INDEMNIFICATION OF VAN ZANDT COUNTY. Motion to approve by Commissioner Cliff Williams and second by Commissioner Bobby Phillips. All voted in favor.

DISCUSS AND CONSIDER ALLOCATION OF SURPLUS VEHICLES FROM THE CONSTABLES AND SHERIFF'S DEPARTMENT. ALL VEHICLES Pct. 3 Constable to go to Emergency Management, Pct. 2 Constable to go to Fire Marshal's Office and two from the Sheriff's Office to go to Fire Marshal's Office. The remainder to go to auction. Motion to approve by Commissioner Bobby Phillips and second by Commissioner Cliff Williams. All voted in favor.

DISCUSS EMERGENCY SERVICES DISTRICT'S USE OF COUNTY WEBSITE. No Action.

DISCUSS AND CONSIDER TRAVEL REIMBURSEMENT FOR PART-TIME TRANSFER STATION ATTENDANT. Commissioner Cliff Williams spoke and explained this was for travel from Pct. 2 County barn to Court House from 10/01/2024-03/01/2025. Total is \$708.00 and \$42.48. Motion to approve from 10/01/2024-March 2025 not the full amount by Commissioner Cliff Williams and second by Commissioner Bobby Phillips. All voted in favor.

DISCUSS AND CONSIDER ADOPTING RULES OF PROCEDURE, CONDUCT, AND DECORUM POLICY FOR MEETINGS OF THE COUNTY COMMISSIONERS COURT. Motion by Commissioner Cliff Williams to adopt the Rules of Procedure, Conduct, and Decorum policy and second by Commissioner Mitch Curtis. All voted in favor.

DISCUSS AND CONSIDER ISSUING A RFP FOR COURTHOUSE WINDOW RESTORATION USING DOCUMENTS PROVIDED BY KOMATSU ARCHITECTS. This is for year 1 and two Motion to approve by Commissioner Cliff Williams and second by Commissioner Mitch Curtis. All voted in favor.

DISCUSS AND CONSIDER RESOLUTION REGARDING A CONTRACT FOR THE PURPOSE OF FINANCING A 2023 VOLVO SMOOTH DRUM, MODEL# SD115B, SER# 237297, BUY BOARD CONTRACT# 685-22 FOR PRECINCT 1. Motion to table by Commissioner Mitch Curtis and second by Commissioner Bobby Phillips. All voted in favor.

CONSENT AGENDA

CONSENT AGENDA ITEMS ARE CONSIDERED ROUTINE BY THE COMMISSIONERS COURT AND WILL BE ENACTED BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS THE COUNTY JUDGE, OR A COMMISSIONER REQUESTS AN ITEM BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.

A.) DISCUSS AND CONSIDER DISPENSING WITH THE READING OF THE MINUTES OF THE MEETING(S) OF THE COMMISSIONERS COURT AND APPROVAL OF SAME FOR SEPTEMBER 18, 2025.

B.) DISCUSS AND CONSIDER APPROVAL OF COUNTY'S BILLS FOR PAYMENT AS SUBMITTED

C.) DISCUSS AND CONSIDER RATIFYING OF COUNTY'S BILLS AS SUBMITTED

D.) DISCUSS AND CONSIDER APPROVAL OF FY2025 LINE ITEM TRANSFERS

E.) DISCUSS AND CONSIDER APPROVAL OF FY2026 LINE ITEM TRANSFERS

F.) DISCUSS AND CONSIDER MONTHLY REPORTS SUBMITTED BY VARIOUS OFFICES AND DEPARTMENTS OF COUNTY GOVERNMENT AND APPROVAL ENTRY OF SAME IN THE COURT'S MINUTES AS A MATTER OF RECORD.

G.) DISCUSS AND CONSIDER ACCEPTANCE OF SEPTEMBER 2025 FINANCIAL & INVESTMENT REPORT OF COUNTY TREASURER TO BE ENTERED INTO THE MINUTES OF COMMISSIONERS COURT

H.) DISCUSS AND CONSIDER APPROVAL OF PROPOSED INSTALLATION OF PIPE AND/OR UTILITY LINES

- NONE

I.) ACCEPT THE AUDITED FINANCIAL STATEMENT ENDING SEPTEMBER 30, 2024 FOR EMERGENCY SERVICE DISTRICT #3 FOR A MATTER OF RECORD TO BE ENTERED INTO THE COMMISSIONERS COURT MINUTES.

Motion to approve by Commissioner Cliff Williams and second by Commissioner Mitch Curtis. All voted in favor.

ADJOURNMENT. 10:59 A.M. Motion to adjourn by Commissioner Cliff Williams and second by Commissioner Bobby Phillips. All voted in favor.

ATTEST:

Susan Strickland, County Clerk
Van Zandt County, Texas

BY: _____

County Judge

Commissioner, Pct. #1

Commissioner, Pct. #2

Commissioner, Pct. #3

Commissioner, Pct. #4